

Emerald Cultural Institute

YOUNG ADULTS • RESIDENCE



ENGLISH LANGUAGE
AND PROFESSIONAL
DEVELOPMENT

eci.ie

WELCOME TO EMERALD

Dear Student,

We are happy to welcome you to the Emerald Cultural Institute. We hope that you will enjoy your course at the school and your time in Ireland.

In this booklet you will find a lot of the information you might need about the school and the city of Dublin. Please take some time to read it and keep it until the end of your course.

If there is any information or advice not included here, please do not hesitate to ask any member of staff, as we all aim to make your language and cultural experience in Dublin both rewarding and memorable.

YOUR PROGRAMME INCLUDES:

20 hours of English group tuition per week (60 minute lessons)

Use of textbooks and teaching materials

Diploma upon completion of course

Dublin city centre orientation on the first day

2 cultural activities per week and evening activities included

One full-day excursion every weekend to places of cultural interest

Welcome kit

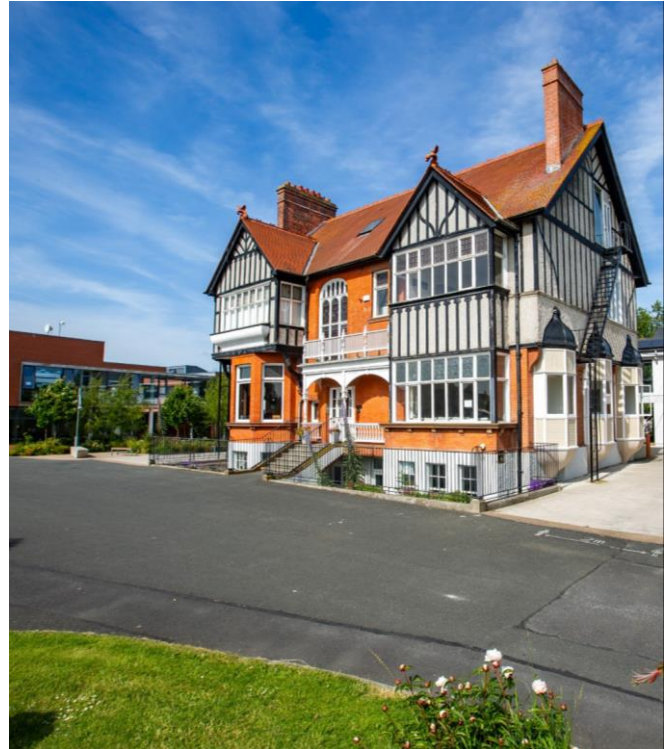
Full-board residential accommodation. A packed lunch is provided for excursions

LOCATION



Students attend their classes in Sandford Park School, Dublin. The school is within 5 minutes walk of Beechwood and Ranelagh LUAS stops and only a few minutes from the 11, 44, 44d bus routes.

The Trinity Hall Residence, where young adult students stay, is only one tram stop away. Both the school and the Residence are well connected to the city centre by tram and bus (around 20 minutes).



Classes at
Sandford Park School, Sandford Rd
Dublin 6, D06 FN29

Residence at
Trinity Hall, Dartry Road,
Dartry, Dublin 6



YOUR FIRST DAY	
9:00	Meet at residence at Emerald Meeting Point (Oldham House) to walk to Sandford Park
9:30	Welcome/Introduction for our Centre Manager. Receive travel pass and lunch voucher
10:00	City Centre Orientation
12:30	Lunch
13:30	Written and spoken placement test
14:30	School tour/Orientation
15:30	Meet teacher and new classmates. Begin first English Lesson

* Your classes will be held in the afternoon. Your tutor will confirm your schedule on the first day.



RESIDENCE FACILITIES

Single and twin en-suite bedrooms, grouped in apartments for six people

Study facilities in each bedroom

Fully-fitted kitchen and living areas

WiFi available

Secure key card access to each apartment and bedroom

Spacious canteen and dining area

A gated complex with 24-hour on-site security services and CCTV

Central social and recreational facilities (including TV lounges, quiet reading space, games areas)

On-site convenience shop

24-hour supervision by Emerald residential managers and supervisors.

All your meals are included. At the weekend, you will be provided with a packed lunch on the day of your excursion.

Sheets and towels are provided and changed weekly. Bedrooms will be cleaned during the week.

There are laundry facilities beside the canteen, with coin-operated self-service washing machines and dryers. It is possible to buy washing powder in the residence shop or in the vending machines in reception.

TRANSPORT PASSES

Your transport pass will be provided to you on arrival or on your first morning in Emerald (depending on your arrival schedule).

It is important to carry your transport pass with you at all times to avoid getting a fine on the LUAS (tram). Lost transport passes will only be replaced at an extra cost. This is your own responsibility and we recommend you keep your pass safely in your purse or wallet .

LESSONS & ACTIVITIES

Lessons are 60 minutes long. Classes are Monday to Friday afternoons*.

Evening Activities usually take place every evening from 20.00 to 22.00. Students are expected to return to their apartments by 23.00.

Students have two half-day activities and one full-day excursion per week. Your tutor will inform you of your scheduled activities.

A number of mornings per week you will have free time. You are expected to return to Sandford Park for lunch and for your afternoon lessons.

If you have any questions or issues, please speak to your tutor.

* Your tutor will confirm your schedule on the first day.

TUTORS

You have a tutor both in the residence and in Sandford Park where your classes are held. During the week, you will meet your tutor every day. Your tutor will inform you of your programme and you can talk to them if you have any issues or questions.

RESIDENCE RULES

Alcohol & Drugs will not be tolerated. Students caught in the possession of either of these will be sent home immediately.

Students are required to attend evening activities organised in the residence. For information about your evening programme please speak to your tutor.

All residents must leave the building if a fire alarm is sounded. Tampering with the fire extinguishers or smoke detectors or setting off a false fire alarm will be cause for severe disciplinary action and a substantial fine.

The residence will be locked at 10.30 each night. Students must be in the residence by this time. There are no exceptions to this rule even with permission from parents or guardians.

Bedtime is 11.00pm & lights out at 11.30pm.

Please do not make any noise in your room, corridor or in the shared areas that could disturb other residents.

Residents must take care of all the furniture and fixtures of the residence, & any damage or breakages must be paid for.

Smoking is not permitted and smoking indoors is always prohibited

On arrival in the residence all students will be asked for a deposit of €70, this will be returned to them when they are leaving provided there is no damage or outstanding fine.

Students are provided with room key cards. Lost or broken cards can be replaced by residence staff at a small cost.

ATTENDANCE

Attendance at class is compulsory and is the responsibility of each student.

DRINKING

It is illegal for anyone under the age of 18 to buy, attempt to buy or consume alcohol in Ireland. It is also illegal to obtain alcohol for anybody below the minimum age. Please be aware of these laws at all times. Students caught drinking or in possession of alcohol will be sent home.

SMOKING

Smoking is banned in all indoor public places in Ireland.

DRUGS

Illicit drug use in Ireland will result in heavy punishments. There are strict laws in Ireland against the use of illegal drugs.

PICKPOCKETS

Be vigilant with your wallet/purse or other valuables particularly when travelling in a group. Don't carry large amounts of cash with you, only carry what you need.

It is not necessary for you to carry your passport with you in Ireland. Instead leave it at home in a safe place. If your wallet/purse or other valuables have been lost or stolen, report all items at the nearest Garda station.

SHOPLIFTING

Shoplifting is not tolerated in Ireland and will result in an arrest and possibly prosecution if an individual is found guilty of shoplifting.



DUBLIN INFORMATION

THINGS TO DO IN AND AROUND DUBLIN

Free Indoor Venues

Dundrum Town Centre: For shopping, eating out and cinema;
www.dundrum.ie

Irish Museum of Modern Art
www.modernart.ie

Hugh Lane Gallery
www.hughlane.ie

National Photographic Archive

St Mary's Abbey
www.heritageireland.ie

Chester Beatty Library
www.cbl.ie

Whitefriar church – containing the remains of St Valentine

Suggestions for scenic walks, within a short train /bus journey of Dublin City

Marley Park, Rathfarnham, Dublin 14.

Dún Laoghaire – Victorian Harbour Town.

Dalkey – Quaint fishing village 30 minutes south of Dublin City.

Bray & Greystones – Victorian seaside resort & coastal walk.

Howth – Beautiful coastline fishing village just outside of the city

City Centre Parks & Squares – pockets of calm in the city centre

St. Stephen's Green

Merrion Square

Trinity College Dublin grounds

Phoenix Park

Meeting House Square, Temple Bar – traditional farmer's market Saturday morning.



Things that can be seen around Dublin City:

Christ Church Cathedral

Dublin Castle

Museum of Literature Ireland (MOLI)

The GAA Museum

Trinity College & Book of Kells

Guinness Storehouse*

Kilmainham Gaol

National Gallery

National Museum- Kildare Street

Collins Barracks Museum

Natural History Museum

Phoenix Park Visitors Centre

St. Patrick's Cathedral

*you must be over 18

SOME TIPS ABOUT DUBLIN



Irish Seafood is one of the best things Ireland has to offer – if you don't make it to Clare where the seafood chowder is amazing, make sure to make it to Howth where during the week Beshoffs serve fish & chips.

Make sure to watch some Irish sport – Gaelic Football, Hurling and Rugby all make for an exciting afternoon!

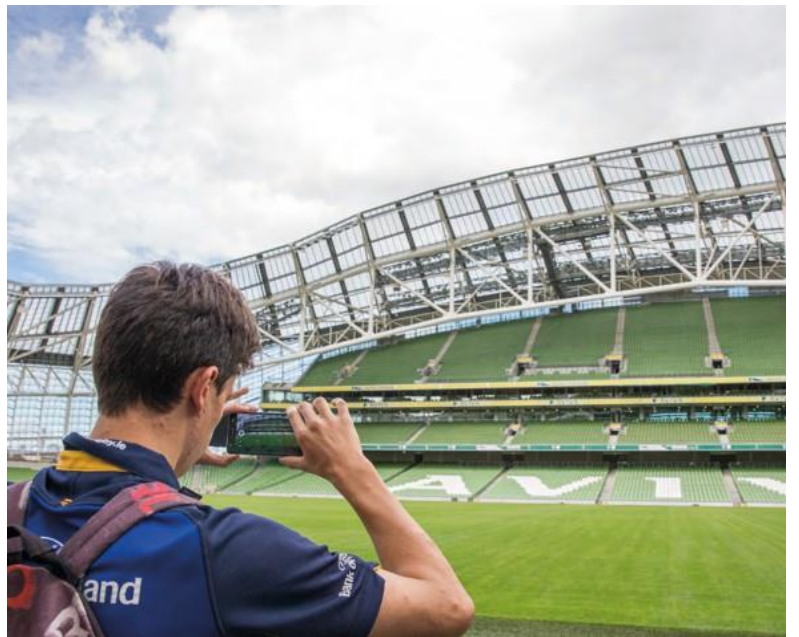
In the event that you have forgotten items of clothing, or pieces of luggage have been delayed, head to Penneys! It is the cheapest department store in Ireland – you will find everything you need at a great price!

Irish breakfasts are world famous – don't leave without having a proper fry – black pudding, white pudding, rashers, sausages, eggs and potato farls. Famous cafés like Bewleys or the Avoca Café near Trinity College offer delicious Irish breakfasts!

Ireland's National Galleries and Museums are really fantastic (and entrance to most is free) – but the smaller galleries are also worth a look – Temple Bar has many, including the fantastic Gallery of Photography in Meeting House Square.

If you're looking for some special restaurants or cafes in Dublin, Butlers Chocolate Cafés, with its numerous locations in the city centre and a café in Dundrum Town centre, make a delicious cappuccino or hot chocolate and you get a free chocolate with your drink! For Irish pastries head to Avoca.

For fun meal ideas try the Hard Rock Café on Fleet Street or Eddie Rockets all around the city.



Make sure to watch some Irish sport – Gaelic Football, Hurling and Rugby all make for an exciting afternoon!

SHOPPING

City centre shops: Grafton Street and Henry Street are the most popular shopping areas in the city centre. Shops are open late until 21.00 on Thursday evenings.

Dundrum Town Centre: Late night shopping, eating out or cinema. Monday – Friday shops open until 21.00. Dundrum, Dublin 14.
www.dundrum.ie

Powerscourt Town Centre: Speciality shopping centre with Irish fashion designers, restaurants, art galleries and antiques. City Centre, Dublin 2.
www.powerscourtcentre.com

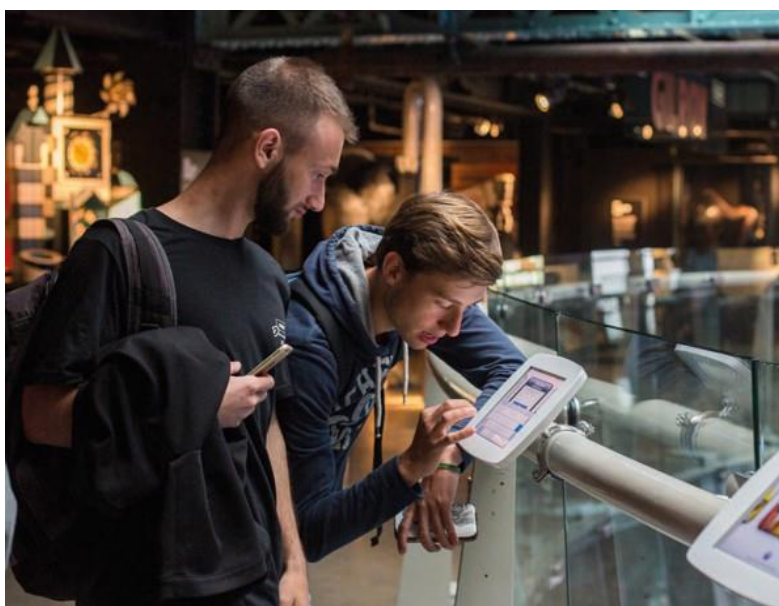
Ilac Shopping Centre: Many top retailers, Ticketmaster and Supermarkets. City centre shopping centre, Dublin 1.
www.ilac.ie

Stephen's Green Shopping Centre: Located at the Luas terminus at St. Stephen's Green. There are a range of Shops including Dunnes and Carroll's Gift shop, a food court, Ticketmaster and much more.
www.stephensgreen.com

George's St Arcade: Colourful indoor market with quirky stalls and unusual restaurants. City Centre, Dublin 2.
www.georgesstreetarcade.ie

Jervis Shopping Centre: Located at the Jervis Luas Station. Has a number of top retail shops, a food court and supermarkets. Located in the city centre.
www.jervis.ie

Arnotts: Located on Henry Street in the City Centre, Arnotts has a number of clothing, beauty, home and leisure stores as well as many more.
www.arnotts.ie



MEDICAL INFORMATION

SCHOOL: SANDFORD PARK

Doctor: Ranelagh Medical

22 - 26 Sandford Road, Ranelagh, Dublin 6

Phone: +353 1 4986900

Additional Information: Phone in advance for an appointment

Bring E111 (European Health Insurance Card) or private medical insurance documentation with you.

Surgery Hours

Monday, Wednesday, Thursday & Friday	8.00 - 17.30
Tuesday	8.30 - 17.30
Saturday, Sunday	closed
Out of hours - doctor on duty	+353 1 4986900

Useful Phone Numbers

Local Pharmacies

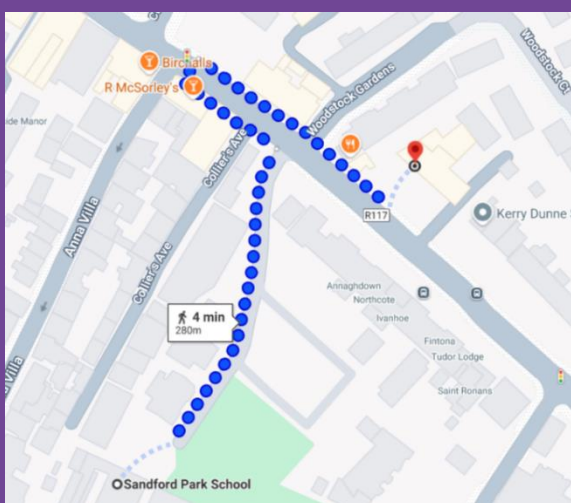
Meagher's Pharmacy	+353 1 4971665
Burke's Pharmacy	+353 1 4972190

Local Hospitals

St Vincent's Hospital	+353 1 2638000
St. Vincent's Private Hospital	+353 1 2638000

Local Garda (Police) Station

Donnybrook Garda Station	+353 1 6669200
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Directions from Sandford Park:

1. Head northeast toward Sandford Road
2. Turn left onto Sandford Road
3. Cross the road
4. Ranelagh Medical will be on the left.

RESIDENCE: TRINITY HALL

Doctor: Peter O'Sullivan

150 Rathgar Road, Rathmines, Dublin 6

Phone: +353 1 4977106

Additional Information: it is not necessary to phone in advance for an appointment. Bring E111 (European Health Insurance Card) or private medical insurance documentation with you. On average, a check up can cost you between €65 - €70.

Surgery Hours

Monday	9:30am – 12:30am	2:00 – 5:30pm
Tuesday	9:30am – 12:30am	2:00 – 5:00pm
Wednesday	9:30am – 12:30am	
Thursday	9:30am – 12:30am	4:00 – 6:00pm
Friday	9:30am – 12:30am	2:00 – 3:30pm

Useful Phone Numbers

Local Pharmacies

Roche's Pharmacy, Rathgar	+353 1 4972693
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Local Hospitals

St Vincent's Hospital	+353 1 2214000
Blackrock Clinic	+353 1 2832222

Local Garda (Police) Station

Rathmines Garda Station	+353 1 6666700
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Directions from Trinity Hall:

5. Take a right onto Dartry Road
6. Turn left to stay on Dartry Road
7. Turn right onto Rathmines Road Upper and walk until Rathgar Road
8. Turn Left onto Rathgar Road and the Station in on your left

GENERAL & PRACTICAL INFORMATION

MEDICAL INFORMATION

All students studying in Ireland should obtain appropriate medical insurance in their own country before departure. Students travelling from EU countries should bring their European Health Insurance with them. Non-EU students should bring a copy of their insurance policy with them when travelling.

Our on-site team will be happy to assist with making the arrangements for students who require medical attention. We would ask that parents or group leaders inform us at the time of booking about any conditions or relevant medical information which we should be aware of, so we can inform our staff.

Students should cover the cost of transport if required for any medical visits. Group leaders are required to accompany their students to doctors/hospitals and for individual junior students a member of our staff will accompany and stay them.

DEPOSITS AND DAMAGES

A deposit of €70 is charged to all residential students and is payable on arrival. The deposit will be refunded provided that no damage has been caused.

In the event that a student causes damage to property we will deduct the cost of the damages from the total amount. The Institute reserves the right to recover the cost for exceptional cleaning.

SMOKING/ ALCOHOL/ ILLEGAL SUBSTANCES

Smoking is prohibited in all dorms and campus buildings. Students caught smoking in the apartments or campus buildings can be subject to expulsion as they have breached the fire safety regulations of the campus.

The minimum age for buying and consuming alcohol in Ireland is 18 years and many public houses allow only over 21s. Any student found in possession of alcohol, drugs or other illegal substances may be asked to leave the school.



HEALTH & SAFETY

As part of their welcome orientation students and group leaders are required to attend a briefing on the safety regulations. The briefing includes an introduction to life on the campus, security of personal property and fire safety. Because of the importance of fire safety attendance is compulsory.

Group leaders and students will also receive details of first aid procedures, which they should follow in the event of an accident.

EMERALD STUDENT IDENTITY CARD

All students are issued with an Emerald Cultural Institute student ID card on their arrival. Students should carry their student ID with them at all times and may be asked to produce the card by the security or residential staff.

SAFETY

We advise all students not to carry large amounts of cash, ID or travel documents on their person during their stay.



STUDENT SUPERVISION

Our team of residential managers, supervisors and activity staff are on hand to care for the welfare of students. Students will be introduced to this team on the first day. Our staff do their utmost to ensure that every aspect of students' stay with us is enjoyable.

SECURITY & ASSISTANCE ON CAMPUS

Security personnel monitor the campus on a 24-hour basis. During office hours students and group leaders can go to the Emerald Cultural Institute office and our centre manager or residential team will be happy to assist you. Between the hours of 23:00 and 09:00 students and group leaders can call our 24-hour number and our night supervisors will address the situation.

CLEANING

Dorms are given one full clean with a change of linen per week. Apartments are fully-serviced between occupancies.

DISCIPLINE & BREACH OF CONDUCT

If students' behaviour or conduct is deemed unsatisfactory or in breach of school regulations, he or she will be subject to the School's disciplinary procedures. A serious breach of conduct may result in expulsion.

24-hour emergency number
+353-(0)86-8112047

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emerald[®]
cultural institute

Experience Tradition, Embrace Innovation