

---

# Canvas Point Campus

Student Residence



# Welcome to Point Campus



emerald<sup>®</sup>  
cultural institute

Experience Tradition, Embrace Innovation



We appreciate that choosing where to live and call your home is a massive decision, especially if this is going to be your first time living away from family and friends. We want you to know that we will be here to support and help you every step of the way.

Point Campus has modern en-suite rooms and vibrant communal spaces; everything is designed to help you feel at home, meet new people, and enjoy your time in Dublin.

Our teams are already busy preparing your accommodation, and we are really looking forward to welcoming you. Please take some time to read through this handbook as it contains lots of information about your new home and the services we provide.

If we've missed anything, please contact us — we are happy to help.

We look forward to meeting you very soon!



# Contact Details

## Store These Details in Your Contacts

Emergency Phone:  
+353 89 442 8178

General Enquiries:  
+353 1 905 9900

## Opening Hours

Reception Team:  
Daily (hours may vary)  
On-site Team:  
Available 24/7 for support and assistance

## Your New Address

Your Room Number  
Point Campus  
Point Village, Mayor Street Upper  
Dublin 1, Ireland

## Check-In & Check-Out

- Check-in: After 3:00 PM
- Check-out: Before 10:00 AM



## When You Arrive

When you arrive, please go to Reception where your key and check-in details will be provided.

Please bring:

- Photo ID (passport or driving licence)
- Proof of student status

Once in your room, familiarise yourself with fire exits and building facilities.

**If you lose your fob, please visit reception so that replacements can be issued. A charge of €15 applies after the second lost fob, payable with proof of ID. The company managing your booking will also be notified.**

# Residence Overview

## Residence Facilities

Point Campus offers a range of facilities for residents, including:

- Study areas
- Gym
- Cinema room
- Social and lounge spaces\*
- Laundry facilities
- Outdoor courtyard

Please follow all residence rules when using these facilities.

\* The Tolka Lounge can be booked for parties; finish times: weekdays 12 AM, weekends 2 AM. Residents responsible for cleanup and damages.



## Overview

Point Campus provides modern student accommodation in a central Dublin location.

Situated in Point Village in Dublin 1, the residence is close to public transport links, shops, restaurants, and key city attractions. It offers a convenient and comfortable base for students during their stay in Dublin.

Accommodation consists of en-suite bedrooms within shared apartments, with access to fully equipped kitchens and living areas.



# Living at Point Campus

## Your Room

Your room includes:

- En-suite bathroom
- Small double bed (120cm x 190cm)
- Storage and wardrobe
- Study desk and workspace
- Free high-speed Wi-Fi

Rooms are fully furnished and ready for you to move in — just bring your essentials.

*Please note that pets of any kind are not permitted on campus.*

## What to Expect

Your room is designed to give you a comfortable and private space to relax, study, and rest during your stay. While you will have your own bedroom and bathroom, you will be sharing a kitchen and living area with other students.

This is a great opportunity to meet people from different countries and cultures.

## Bed Linen & Storage

- Bed linen is provided
- You will have storage space for clothes and personal belongings
- Please keep your room tidy and organised

## Laundry

Laundry facilities are available on-site.

- Washing and drying are paid services
- Instructions are available in the laundry room
- The residence is not responsible for lost or damaged items

## Internet & Study

Free high-speed Wi-Fi is available throughout the building.

Your room includes a dedicated workspace, making it easy to study or attend online classes when needed. There are also additional study spaces within the residence for quiet work.



# Guidelines

## Quiet Hours

- Noise must be kept to a minimum at all times
- Quiet hours: 11pm – 9am
- Excessive noise or disturbance is not tolerated

Rooftop access is prohibited after 10 PM; violations result in a warning. After three warnings, a student may be given 28 days' notice to leave the premises.



## Emergencies

Call 999 or 112 and in case of fire:

- Evacuate immediately
- Do not use lifts

Emergency exits must always remain closed for safety; tampering or propping them open will result in a warning.

## Have a Chat

If there are issues with your flatmates, we encourage open and respectful communication. Most problems can be resolved with a simple conversation.

## Guests Policy

- Maximum 2 visitors at a time
- Visitors must sign in/out at reception
- Visitors must always be accompanied
- No overnight guests permitted

**Visiting hours are until:** 11pm (Sun–Thurs) and 12am (Fri–Sat).

You are responsible for your guests at all times. Giving a fob to a visitor without being present will result in a warning.

## Breaches & Immediate Eviction

Immediate eviction will occur for possession or use of drugs, giving fobs to others, subletting rooms, sneaking non-residents, climbing rooftops, or physical/verbal aggression toward staff or residents. CCTV is monitored throughout the campus.

# Safety and Useful Information

## Security

- Always keep doors closed and secure
  - Do not share your key or access fob
- CCTV is in operation throughout the residence.

## Cleaning & Hygiene

- You are responsible for cleaning your bedroom and shared areas, including kitchens and bathrooms
- Do not store items in corridors or communal spaces
- Monthly kitchen inspections will be conducted; failure to maintain cleanliness may result in external cleaning costs billed to the resident.

## Rubbish and Recycling

- Do not leave rubbish in hallways or shared spaces. Obstructions in common areas will be removed without notice; costs will be recovered from residents.
- Rubbish must be disposed of in designated bin stores (Tolka Block C, Liffey Block A)

## Smoking

This includes bedrooms, hallways, entrances, and stairwells. Smoking is a legal offence inside the building. Breaches incur fines of €3,000 (An Garda Síochána) and €500 (Point Campus).

## Alcohol

Drinking alcohol in study areas, cinema, or gym is not permitted.

## Maintenance

- Report any maintenance issues promptly
- Allow access to staff or contractors when required
- Residents must not damage alarms and should report any missing/malfunctioning fire extinguishers or blankets.



# Getting Around

## Overview

Point Campus is ideally located in Point Village in Dublin 1, offering excellent access to public transport and the city centre.

With the Luas Red Line just a short walk away, as well as multiple Dublin Bus routes nearby, getting around the city is quick and convenient.



## Getting to the Residence from Dublin Airport

There are several options for travelling from Dublin Airport to Point Campus:

- Taxi: approximately €25–€35 depending on traffic
- Bus: direct services to the city centre (e.g. Aircoach or Dublin Bus), followed by Luas or a short taxi ride
- Private transfer: can be arranged in advance through Emerald Cultural Institute

## Public Transport in Dublin

**Luas:** The Luas is the fastest way to travel across the city and connects Point Campus to central Dublin and beyond.

**Dublin Bus:** Dublin Bus operates throughout the city, with frequent routes connecting to Rathmines, the city centre, and surrounding areas.

We recommend getting a Leap Card, which offers discounted fares on all public transport.

## Walking & Local Area

Point Campus is within walking distance of many useful amenities, including:

- Supermarkets
- Cafés and restaurants
- Riverfront walks and city centre attractions

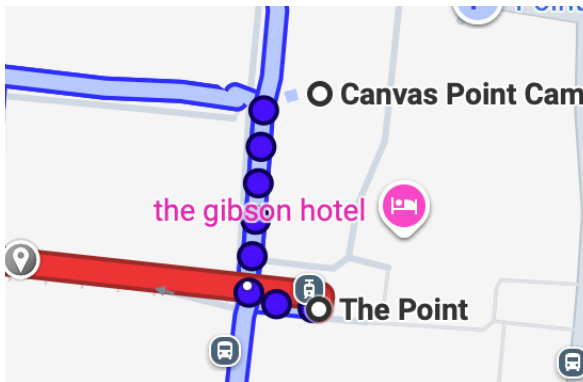
The city centre is approximately 15–20 minutes on foot, making it easy to explore Dublin in your free time.

# Transport to Emerald

## Walk to The Point Luas Stop

Exit Canvas Point Campus onto Mayor Street Upper.

Turn left and walk straight to The Point Luas Stop.



## Take the Red Line Tram

Board the Red Line tram toward Tallagt (citybound).

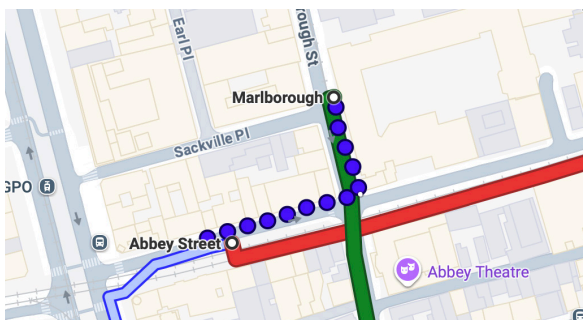
Travel six stops and get off at Abbey Street.

## Transfer to the Green Line

Walk a short distance (~2 minutes) to Marlborough Green Line Stop.

Head toward Marlborough Street and turn left.

Board the Green Line tram going southbound toward Sandyford or Bride's Glen.



## Take the Green Line Tram Southbound

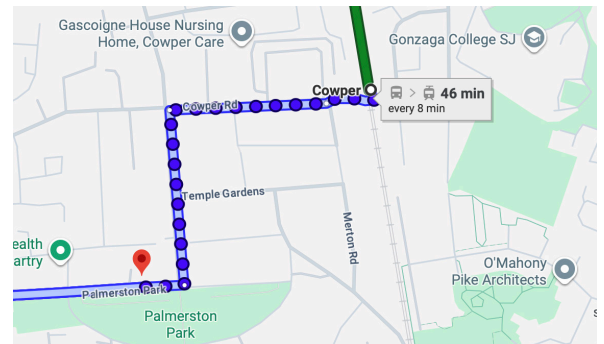
Stay on the tram for eight stops until you reach Cowper Stop.

## Walk to 10 Palmerston Park

Exit the tram and head toward Merton Road, continuing straight onto Cowper Road.

Turn left onto Palmerston Road, then right onto Palmerston Park.

Destination: Emerald Cultural Institute, 10 Palmerston Park



## Top Travel Tips

- Allow extra time during peak hours (morning and evening)
- Always check your route in advance using Google Maps or Transport for Ireland apps
- Keep your Leap Card topped up for easier travel
- Be mindful of your belongings on public transport

If you have any questions at all, come see us at the Emerald Reception and we will be more than happy to help!

# The Local Area

## **Point Village & Point Square**

Canvas Point Campus sits right beside Point Square, a lively mixed-use retail and leisure area with lots of places you can walk to in just a few minutes. You'll find everything you need for day-to-day life — and plenty of fun stuff too!

## **Shopping & Essentials**

Point Square (Shopping Mall) – Central retail area with a mix of everyday shops and services just outside your front door.

Dunnes Stores (inside Point Square) – Full grocery shop with fresh food, household items, fashion bits and more; great for weekly or larger shops.

Boots Pharmacy (inside Point Square) – Pharmacy for medicines, health & beauty essentials (also great for toiletries, snacks and drinks).

## **Eat & Drink — Right Around Campus**

Here are some local favourites for everyday meals, catching up with friends, or grabbing a quick coffee: for casual dining, there's The Point Kitchen & Grill; Eddie Rocket's, a classic diner-style restaurant; and Camile Point, offering Thai food. For bars and socialising, The Glasshouse Dublin is a stylish spot.

## **Leisure & Entertainment — On Your Doorstep**

Odeon Cinema (in Point Square) – Shows the latest films and occasional special screenings — perfect for nights out with friends.

**Yoga Hub & other wellbeing spots –** Nearby studios and classes to help you unwind.





## **Point Campus House Rules**

Point Campus is located near other residential buildings, and your actions directly affect your neighbours. Please be considerate at all times.

---

### **Noise, Disturbances, and Behaviour**

- Noise must be kept to a minimum at all times and must not disturb other residents or neighbours. Excessive noise will not be tolerated under any circumstances, particularly between 11:00 PM and 9:00 AM.
  - Residents and visitors must treat staff, security personnel, fellow residents, and management representatives with respect at all times. Aggressive behaviour or failure to comply with reasonable requests will not be tolerated.
  - Rooftop access is not permitted after 10:00 PM. Accessing the roof after this time will result in a warning.
  - After receiving three warnings, a resident will be given 28 days' notice to vacate the premises. Please refer to the final section for behaviours that may result in immediate eviction.
- 

### **Security**

- The main entrance, stairwells, lifts, and all block doors must remain closed and secure at all times. Doors must never be propped open or forced.
  - Individuals without access fobs must report to reception.
  - Lost fobs must be reported to reception immediately. Replacement fobs are available at a cost of €15.
- 

### **Waste Disposal**

- All domestic waste must be disposed of correctly in the designated on-site bin stores (e.g., Tolka Block C, Liffey Block A).
- 

### **Hygiene and General Conduct**

- No items may be stored in common areas under any circumstances. Obstructions will be removed without notice, and associated costs will be charged to the responsible resident(s).
  - Vandalism of any part of the premises is strictly prohibited. Repair costs will be charged to those responsible.
  - Costs associated with cleaning soiling, littering, or removing obstructions in common areas will be charged to residents.
  - Pets are not permitted anywhere within Point Campus.
  - If you test positive for COVID-19, you must notify reception immediately, follow national health guidelines, and self-isolate.
  - Residents are responsible for maintaining cleanliness in their bedrooms and shared living areas, including kitchens and bathrooms.
  - Kitchen and bedroom inspections will be conducted (with advance notice). Failure to meet cleanliness standards may result in external cleaning services being arranged at the residents' expense.
-



### **Smoking and Alcohol**

- Smoking and vaping inside the building is prohibited by law. This includes all rooms, entrances, hallways, and stairwells. Violations may result in a €3,000 fine issued by An Garda Síochána, as well as a €500 fine from Point Campus.
  - Consumption of alcohol is not permitted in common areas such as study rooms, the cinema, or the gym. Violations will result in a warning.
  - Use of the lounge area is permitted:
    - Sunday to Thursday: until 12:00 AM
    - Friday and Saturday: until 2:00 AM
  - Residents must clean up after themselves. Any cleaning or repair costs resulting from misuse will be charged.
- 

### **Visitors**

- Visitors are permitted on-site:
    - Sunday to Thursday: until 11:00 PM
    - Friday and Saturday: until 12:00 AM
  - All visitors must sign in and out at reception for safety and security purposes.
  - Residents must inform their flatmates in advance of any visitors.
  - Visitors must be accompanied by the hosting resident at all times.
  - A maximum of two visitors per resident is permitted.
  - Providing a fob to a visitor or allowing unaccompanied access will result in a warning.
  - Overnight visitors are not permitted.
  - All visits must be reported to reception via email and require approval from flatmates.
- 

### **Maintenance and Repairs**

- Premises must be maintained in a good and tenantable condition at all times.
  - Any maintenance issues, including leaks, must be reported immediately via the Resident app.
  - Residents must allow access for repairs where necessary, including access for external contractors.
  - Fire safety equipment (alarms, extinguishers, fire blankets) must not be tampered with. Any faults or missing equipment must be reported immediately.
  - Emergency exits must remain closed at all times. Unauthorized use will result in a warning.
- 

### **Overcrowding and Gatherings**

- Large gatherings in rooms are not permitted due to fire safety risks and potential noise disturbances.
- Staff may monitor large groups, and serious breaches may result in eviction.
- Residents may request to book the Tolka Lounge for bigger events by contacting management in advance.
- Lounge bookings must end by:
  - Weekdays: 12:00 AM



- Weekends: 2:00 AM
- The booking resident is responsible for any damages or cleaning costs.

---

### **Breaches and Immediate Eviction**

Any serious breach of the rules, including but not limited to the following, will result in immediate eviction:

- Possession or use of illegal drugs on the premises
- Providing fob access to non-residents
- Subletting rooms
- Allowing unauthorized individuals onto campus
- Accessing or climbing onto the roof in a dangerous manner
- Any form of physical or verbal abuse toward staff or residents

Such behaviour is considered a severe violation of community standards and will result in immediate disciplinary action.

---

### **CCTV Monitoring**

Please note that CCTV cameras are in operation throughout the campus and are actively monitored at all times.

# Contact us

Emerald Cultural Institute  
10 Palmerston Park  
Rathgar, Dublin 6  
Ireland

+35314973361

[emerald@eci.ie](mailto:emerald@eci.ie)

[www.eci.ie](http://www.eci.ie)

