

# Emerald Services for Long-Term Students



emerald<sup>®</sup>  
cultural institute

Experience Tradition, Embrace Innovation



## Key Features of all Emerald Cultural Institute Programmes

10 different levels from elementary CEFR A1 to advanced CEFR C1

60-minute lessons

Written and oral placement tests

On-going support and monitoring by highly skilled Academic team

Interesting and stimulating course materials

Social Programme

Welcome Kit for all new students with Emerald Student Card and maps

Course diploma with personalised student report from teachers



## Long-Term and Academic Year Programmes at Emerald

As part of their stay in Ireland, students can use this opportunity to improve their English and choose from our wide range of English language programmes. All long-term language students (booked for 12 weeks or more) at Emerald can avail of the following services:

Choice of programmes including general English, Academic Year Programmes. Business English, Speaking Skills and examination preparation courses

Emerald Mentoring Service with dedicated academic tutor

Programme of free seminars on Living & Working in Ireland

Practical Workshops include CV Preparation, Interview Techniques and Where to find work in Ireland

Emerald Accommodation Service

Student Welfare Services including assistance with all immigration and banking procedures

Social & Cultural Programme

Study groups supervised by an Emerald teacher

Access to all campus facilities including free Wifi access

Welcome orientation

Assistance in registering for a range of internationally recognized English language exams such as IELTS or the Cambridge FCE and CAE.



## Welcome Orientation

At the time of booking students receive pre-arrival information, including emergency numbers, what to bring and what to expect on the first day. Students are given an online test in advance of arrival and placed in a class appropriate to their level of English. On the first day, students have an orientation on life in Emerald and in Dublin in general.

They also receive their welcome pack with maps and information. Students can avail of our free city centre orientation on their first Monday, where an Emerald guide helps students to get their bearings in a new city. Our guide will also give students important information on public transport, including where and how to buy tickets.

## Seminars on Living & Working in Ireland

In order to help our students settle into life in Ireland we run a series of afternoon seminars including Living & Working in Ireland, CV Preparation & Interview Techniques and Immigration Information for their first weeks in Ireland. Topics covered include:

Practical information on living in Ireland

---

Banking & Immigration Seminar, with a step-by-step guide to the immigration registration process

---

Opening a bank account and the documents required

---

How to get a PPS / Social Security Number (necessary in order to work in Ireland)

---

CV Writing and Job Application Seminars

---

Job-seeking and Interview Techniques Seminar

---

Advice on finding a place to live

## Student Welfare

The Student Welfare Officer is available at all times to assist students. They provide important advice and information on finding accommodation and work in Ireland and all other welfare needs during students' time in Emerald. The Student Welfare Officer is also responsible for our rich and varied Social and Cultural Programme which all students can join.

## The Emerald Mentoring Service

All of our students are monitored regularly and the class teachers, Director of Studies and Assistants have responsibility for this. For long-term students (12 weeks or more) we operate a mentoring system where students are assigned a tutor for the duration of their programme.

The tutor meets the students in their first week of study at Emerald and schedules monthly meetings thereafter. In the first meeting the tutor explains the way in which the academic programme is structured and makes a note of any specific academic needs and goals (particular exams etc.). Student attendance is keyed in weekly and if this is at any time a cause for concern the tutor speaks to the student. The mentors and teachers are always available to assist or consult with students outside of the scheduled meetings.

## University Pathway Programmes Services

We offer a number of services for students planning to join any foundation or university programme. These services include the following:

---

Advice and assistance from our academic team with a individual mentoring service for each student

---

Identifying the specific requirements and English-language level needed

---

Assistance in completing college applications

---

Submission of documents and applications forms