# **Group Arrival Transfer Information**



Welcome to Ireland! Follow the transfer information below when you arrive in Dublin Airport.





# 1. CLAIM YOUR BAGGAGE AND GO TO EXIT

When you have claimed your baggage, follow the Exit signs and proceed to the arrivals hall.



### 2. MEET OUR STAFF AT THE ARRIVALS AREA

An Emerald staff member will be waiting in the arrivals area holding a sign like the sample with the group leader name on it.



\*sample sign



## 3. GOING TO THE BUS

Our staff will escort you to the coach park and the group will be brought by bus to the school where they will meet the host families or brought directly to the accommodation venue if staying in residence/hotel accommodation.

#### **EMERGENCY CONTACT NUMBERS**

**Transfers:** +353 87 2804743

(can contact by phone, text/SMS, WhatsApp)

# Emerald 24/7 Emergency Number:

+353 86 8112047

Transfers email: transfers@eci.ie

# ANY CHANGE TO YOUR FLIGHT SCHEDULE

Please contact the transfer number and/or email as soon as possible if there is any change to your flight schedule or also if you are delayed in the baggage area.

If you do not see an Emerald staff member in the arrivals area please call the transfer or emergency number immediately.

# **DEPARTURE**

For the departure, Emerald staff will coordinate with the group leader to bring the group to airport and reach the departures terminal 2.5 hours before the flight time (or at the time agreed by the group leader).

