

PRICE LIST 2022  
IRELAND & UK

# Emerald Cultural Institute



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cultural institute

Experience Tradition, Embrace Innovation

# General and Specialised Courses

Prices valid from 4th January to 16th December 2022

General Courses	CODE	No. of Weeks	Fees
<b>Intensive Course</b> (20 Hours Group Tuition)	GEN1	2 to 4 5 to 11 12 to 24	€290 per week €270 from week 1 €250 from week 1
<b>Intensive Course 15</b> (15 Hours Afternoon Group Tuition)	GEN15	2 to 4 5 to 11 12 to 24	€215 per week €200 from week 1 €185 from week 1
<b>Combined Course</b> (20 Hours Group + 5 Individual)	GEN2	2 to 4 5 to 11 12 to 24	€598 per week €575 from week 1 €555 from week 1
<b>Individual Tuition</b>	GEN3		€72 per hour
<b>Intensive Plus</b> (26 Hours Group Tuition)	GEN4	2 to 4 5 to 11 12 to 24	€365 per week €340 from week 1 €320 from week 1
<b>Cambridge Course</b> <b>Full-Time IELTS Course</b> (20 Hours Group Tuition)	GEN5A GEN5B	2 to 4 5 to 11 12 to 24	€290 per week €270 from week 1 €250 from week 1
<b>Intensive Plus Examination</b> <b>Intensive Plus Business</b> <b>Intensive Plus EAP</b> (26 Hours Group Tuition)	GEN6 GEN7 GEN8	2 to 4 5 to 11 12 to 24	€395 per week €370 from week 1 €350 from week 1

Academic Year	CODE	25 Weeks	35 Weeks
<b>Academic Year Programme 1</b> (20 Hours Group Tuition)	AYP1 extra week	€5,395 €212	€7,410 € 206
<b>Academic Year Programme 2</b> (26 Hours Group Tuition)	AYP2 extra week	€7,115 €284	€9,835 €275
<b>Academic Year Programme 3</b> (Average of 23 Hours Group Tuition)	AYP3 extra week	€6,260 €247	€8,625 €243
<b>Academic Year Programme 15</b> (15 Hours Afternoon Group Tuition)	AYP15 extra week	€3,875 €150	€5,250 €145

Specialised Courses	CODE	No. of Hours	Fees
<b>Personal Intensive Course</b>	SPC1 A SPC1 B SPC1 C	30 individual tuition 25 individual tuition 20 individual tuition	€1,860 per week €1,600 per week €1,320 per week
<b>English For Executives</b>	SPC2	20 small group tuition	€1,120 per week
<b>Intensive Combined Course</b>	SPC3	20 Group and 10 Individual tuition	€918 per week

Teachers Courses	CODE	No. of Hours	Fees
<b>The Fun-Lesson Creation Course: Primary-Level Teachers</b>	SPC5	25 hours including lessons, seminars and cultural activities	€475 per week
<b>The Energizer-Master Course: Second-Level Teachers</b>	SPC6		€475 per week
<b>CLIL Course: Secondary and Late Primary</b>	SPC7		€475 per week

### General and Specialised Course Prices Include the Following:

Tuition (60 minutes per lesson)	Teaching materials	Study Centre & WiFi
Diploma on completion of course	Welcome Kit with guides & maps	Social Programme
Text Books NOT included (add €45 max per book)		Pre-course assessment & on-boarding

Non-EU students booking an Academic Year Programme must register and pay for a recognised English examination. An examination deposit of €120 is required at the time of booking for all Non-EU students.

Medical insurance is available for long-term Non-EU students at a cost of €120 per year. Mandatory Learner Protection insurance costs €50 (for long-term bookings of 13 weeks or more).

Course Registration Fee	€80 per student
<b>Family Accommodation</b>	<b>Fee</b>
<b>Family Half Board - Single Room</b>	€220 per week
<b>Extra nights in Family</b>	€32 per night
<b>Twin Room sharing</b> (subject to availability)	€200 per week
<b>Family Accommodation Price Includes:</b>	
Bed & Breakfast, Evening Meal, Lunch at weekends	
<b>Family Accommodation Supplements:</b>	<b>Fee</b>
<b>Special Dietary Requirements</b> (coeliac, gluten free, vegan, etc.)	+ €25 per week
<b>Hot Lunch Voucher in school</b> (Monday to Friday)	+ €55 per week
<b>Host Family with private bathroom</b>	+ €60 per week
<b>Family Accommodation during Christmas</b> (2 weeks)	+ €50 per week
<b>Isolation in Host family due to Covid-19</b>	+ €40 per week

Student Residences	Type	Fee
<b>Year-round Residence Options</b> Available January to December	Self-Catering: Single	From €305 per week
<b>Summer University Residence</b> Available July and August	Self-Catering: Single Full Board Supplement	€305 per week + €210 per week

Hotel & Guesthouse Accommodation also available. Contact Institute for prices & availability.

<b>Administration Fee (payable on host family accommodation)</b>	€80 per student
<b>Administration Fee (payable on residential accommodation)</b>	€100 per student

Airport Transfers	Fee
Airport Transfer	€85 each way
Shared Transfer	€50 per student each way

# Course Information & Dates 2022

Our General and Academic Year Programmes are available all year-round.

Classes are held Monday to Friday. Students can begin their course on any Monday morning at 9am (subject to availability).

Programmes and dates may change as a result of the COVID-19 pandemic. Please contact the school to check the most up-to-date information before confirming any travel arrangements.

**Complete beginners can only start their course on the following dates in 2022: January 10th, May 9th, September 5th. Beginners Courses are subject to a minimum number of course participants.**

The Institute will be closed for the following Public Holidays:

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January 3rd (New Year)

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March 17th (St. Patrick's Day), March 18th

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April 18th (Easter)

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May 2nd (May Bank Holiday)

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June 6th (June Bank Holiday)

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August 1st (August Bank Holiday)

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October 31st (October Bank Holiday)

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From December 18th 2021 to January 3rd 2022 (inclusive)

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From December 17th 2022 to January 2nd 2023 (inclusive)

In the case of public holidays which occur on a Monday, students may begin their course on the Tuesday of that week. Public holidays are non-refundable.

## Intensive Plus Speaking Skills (GEN4)

Intensive Plus Speaking Skills (GEN4) – a minimum language level of pre-intermediate (A2) is required. This course is offered at the following levels:

Pre-Intermediate (A2), Intermediate (B1), Upper Intermediate (B2).

## Cambridge Examination Courses (GEN5A)

**Cambridge Examination Courses are subject to an entrance test and the examination fees are not included.**

**Both the course and the examination dates are based on provisional Cambridge Examination dates at the time of publishing. Please check the exact dates with the Institute before making final travel arrangements.**

Cambridge Examination Course Dates:

### First Certificate in English Course (FCE)

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January 4th to March 4th (9 weeks)

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March 14th to June 3rd (12 weeks)

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July 4th to August 26th (8 weeks)

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September 19th to December 9th (12 weeks)

### Cambridge in Advanced English Course (CAE)

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January 4th to March 11th (10 weeks)

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March 14th to June 3rd (12 weeks)

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September 12th to December 2nd (12 weeks)

Cambridge Examination Dates (provisional)

### First Certificate in English (FCE)

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March 5th

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June 4th

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August 25th

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December 10th

### Cambridge in Advanced English (CAE)

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March 12th

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June 4th

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December 3rd

## IELTS Examination Course (GEN5B) and Intensive Plus IELTS Preparation (GEN6)

The IELTS examination is available on a number of different dates throughout the year. Please contact the Institute for further information.

IELTS examination preparation courses will run year-round subject to a minimum number of participants, starting from Target Score 5.0. (subject to an entrance test). The examination fee is not included in the course fees.

## Intensive Plus Business (GEN7)

A minimum level of good intermediate (CEFR B2) is required for this course.

## Intensive Plus EAP (GEN8)

January 10th, May 3rd, September 12th

## English for Executive & Professionals (SPC2)

Course duration 1 week, 20 hours English for Executives & Professionals\*

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January 10th – 14th

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February 7th – 11th

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March 7th – 11th

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April 11th – 15th

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May 9th – 13th

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June 13th – 17th

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September 5th - 9th

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October 3rd – 7th

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November 7th – 11th

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December 5th – 9th

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\*In the event that we do not have any other applicants on these dates the student will be offered the same number of tuition hours of individual lessons at no extra cost. If participants do not have the correct level (CEFR B2 required) they will be redirected to other General course options.

## Special Teacher Training Courses\*

### *The Fun-Lesson Creation Course: Primary-level Teachers (SPC5)*

2 weeks: 11th – 22nd July

1 week: 11th – 15th July **or** 18th – 22nd July

### *The Energizer Master Course: Second-Level Teachers (SPC6)*

2 weeks: 25th July - 5th August

1 week: 25th July– 29th July **or** 2nd– 5th August

### *CLIL Course: Secondary & Late Primary (SPC7)*

2 weeks: 11th - 22nd April

1 week: 11th - 15th April or 18th - 22nd April

2 weeks: 8th - 19th August

1 week: 8th – 12th August **or** 15th– 19th August

\*A minimum number of 6 participants is required to run the teacher training courses. In the event that there are fewer than 6 people on the scheduled dates, General English classes will be offered in the morning at the appropriate level with the teacher training modules to be held in the afternoons.

## Examination registration & fees

Students booking an examination preparation course are not automatically registered for the examination and fees are not included in the course prices. Students should contact the Institute for information on available dates, costs and how to apply. It may be necessary to register for the examination, sit an entry test and pay the examination fees up to 12 weeks in advance. Examination dates and fees are subject to availability and may change.

Examination	Fee
Cambridge FCE	€180
Cambridge CAE	€190
IELTS	From €200 - €220
TOEIC	From €120
TIE	€120
Oxford Test of English	€120

Non-EU students booking an academic year programme must register, pay for and sit a recognised English examination. An examination deposit of €120 is required at the time of booking for all non-EU students.

# Terms and Conditions

## Enrolment and Payment Conditions

Please note that some of the facilities and services presented in our promotional materials may be subject to change or availability, in line with Covid-19 restrictions and measures.

### 1. Enrolling On a Course

To enrol on a course applicants should complete the enrolment form and send it to the Emerald Cultural Institute by email or by booking online at [www.eci.ie](http://www.eci.ie).

A booking deposit of €200 (Ireland) or £200 (UK) must accompany all applications and must be sent either directly by bank draft to the Institute, by credit card (Visa or MasterCard) or by inter-bank transfer to the Institute's bank account. Please add €10 (Ireland) or £20 (UK) for bank charges. All payments must be in Euro for courses in Ireland, and in Sterling for courses in the UK.

A copy of the bank receipt should be sent to the Institute with the enrolment form. Upon receipt of these documents the confirmation documents will be sent together with the full invoice. The deposit is non-refundable but is deductible from the total amount payable. The balance of fees due to the Institute should be paid at least two weeks in advance of the course start date. Accommodation details will be confirmed after we have received the proof of full payment.

### 2. Enrolling On a Group Course

To enrol on a group course applicants should first confirm their allocation (by March 15th for summer groups), complete the Institute enrolment form and send it to the Emerald Cultural Institute by email. Bookings can also be submitted online at [www.eci.ie/group-booking/](http://www.eci.ie/group-booking/)

A deposit payment of 20% will be payable upon confirmation of the group. Groups arriving between June and August must pay their deposit by April 1st to secure places. The balance of fees due to the Institute should be paid at least one month in advance of the course start date. Visa invitation letters and confirmed accommodation details can be provided only after full payment has been received.

### 3. Paying for a course – Ireland

Payments can be made in a number of ways:

- **By inter-bank transfer in EURO (€)**
- **By Credit Card: MasterCard and Visa**
- **Via TransferMate**
- **Non EU students applying for a Visa to enter Ireland must pay their fees into the escrow account operated by TransferMate where funds will be held on behalf of the student and ECI pending the visa decision**

Contact the Institute for full bank account details. Additional bank charges incurred for both the sending and receiving banks are payable by the sender. Please note €10 bank fees will be added for payments from an EU bank account, and €35 from non-EU accounts. Credit card charges will also apply.

### 4. Paying for a course – UK

Payments can be made in a number of ways:

- **By inter-bank transfer in UK£ Sterling to our UK£ account**
- **By Credit Card: MasterCard and Visa**

Contact the Institute for full bank account details. Additional bank charges incurred for both the sending and receiving banks are payable by the sender.

## Terms and Conditions

### 1. Cancellation

Cancellation of booking before arrival: For cancellations received at least fourteen days prior to the course commencement, fees will be refunded less the non-refundable deposit of €200 (Ireland), or £200 (UK). For cancellations received within 7-13 days of course commencement 50% of the course fees will be refunded. For cancellations of less than 7 days no refund is given.

Cancellation after arrival: Once a student has commenced their course at the Institute they are obliged to complete their full course of study. The full course of study is defined as the initial enrolment period. No refund will be given for course fees if a student withdraws from the course before the completion of the full course of study.

If a student wishes to change the course they are attending it may be possible to change to an alternative course or programme of the same value, depending on availability and immigration guidelines in the case of non-EU students. Students cannot change from group tuition to individual tuition. No refunds can be given for course changes including changes to a less intensive course.

Students who have obtained an extension to their visa as a result of a course extension cannot cancel that extension and will not be entitled to any refund.

Refunds will be processed by our Accounts Department within 15 working days of receiving the request.

### 2. Cancellation - Group Courses

Cancellation of booking before arrival: For cancellations received at least fourteen days prior to the course commencement, fees will be refunded less the non-refundable deposit of 20%. For cancellations received within 7-13 days of course commencement 50% of the total fees will be refunded. For cancellations of less than 7 days no refund is given.

### 3. Visa and Immigration Guidelines - Ireland

Students requiring a visa to study in Ireland should contact the nearest Irish embassy for detailed information and allow at least two months to process visa applications. We can assist with the application procedures for the visa when required. All fees must be paid in advance into the escrow account operated by TransferMate and an invitation letter with details of the transfer will only be issued once the funds have been received in full by bank transfer. If original copies of documents are required from ECI they can be sent by mail free of charge or by courier for a fee of €100. Students who experience delays in having their visa issued can postpone their course.

Visa Refusals: We will refund all prepaid money minus €200 for administration costs on all visa refusals, within 15 working days of receiving the request. Written proof of the visa refusal from the Embassy is required.

Immigration Procedures: All non-EU students attending a course of more than 12 weeks (90 days) duration are required to register with the Immigration Bureau. A fee of €300 is payable to the Immigration Bureau by students on their initial registration and students will also be charged €300 for any extension of their immigration period. (The registration fee quoted is €300 at time of printing, but may be subject to change).

All non-EU students registered for courses over 12 weeks in length are obliged to register, pay for and sit an approved English-language examination. An examination deposit of €120 is required at the time of booking for all non-EU students who will remain in Ireland for over 90 days.

We recommend that all non-EU students verify visa and Immigration requirements before booking their course ([www.irishimmigration.ie](http://www.irishimmigration.ie)).

#### 4. Holidays for long-term students - Ireland

Students are permitted to take holidays depending on the duration of their course. The following regulations apply:

To request a holiday, students should contact the admissions department at least 2 weeks in advance. Non-EU students must schedule all holidays before they register with the GNIB. Unscheduled breaks in study are not permitted except in exceptional circumstances. Once non-EU students have registered their holidays with GNIB they will not be permitted to change these arrangements.

The minimum holiday period permitted is 2 weeks

- Holidays cannot be taken in the middle of a week (must be booked from Monday to Friday)
- Holidays cannot be taken during the first 8 weeks of a student's course and cannot exceed 1/3 of the total weeks already studied
- Upon returning from a holiday, students may have to take a level test before being placed in a class
- In the interest of the student's academic progress, only one holiday is permitted during any 12 week period
- Where possible, students are advised to take holidays only on completion of their current level.

Course weeks booked	Holidays Permitted
12 weeks	1 holiday period
25 weeks	2 holiday periods

Working while Studying: Non-EU nationals with permission to remain in the State for an Academic Year Programme (25+ weeks) are allowed to take up casual employment to supplement their income while studying in Ireland. During term-time and during scheduled vacation periods, students can work up to 20 hours per week. Students can work up to 40 hours per week only during specific periods from December 15 to January 15 and from June to September.

#### 5. Postponement of Courses – Ireland

If you cannot attend your course you may postpone it. All postponements must be made in writing at least 14 days before the course start date.

A course may be postponed once without a charge being applied. Additional postponements will be subject to a €200 administration fee. New invoices for postponed courses will be issued and the rates applied will depend on the revised start date.

#### 6. Public Holidays

In the case of public holidays, which occur on a Monday, students may begin their course on the Tuesday of that week. Public holidays are non-refundable.

#### 7. Adult Beginners - Ireland

Complete beginners can only start their course on fixed dates. Please note that students who test at complete beginners' level outside the above dates will not be permitted to join a group course but can book private tuition at an additional cost.

#### 8. Accommodation

Prices for accommodation are quoted per week, 7 nights. Refunds will not be given for early departure. Extra nights in host family and residence are possible subject to availability and an additional charge. Accommodation details will only be sent once all fees have been paid in full. Students wishing to extend their accommodation should check availability well in advance of completion of their initial stay. Students who wish to extend their accommodation but require a change of host family must pay deposit of €80 (Ireland). This deposit is non-refundable but will be deducted from the first week's accommodation fee. Students can take holidays from their host family accommodation once 2 weeks notice are given. 50% of normal fees are payable during holiday periods.

A deposit for residential accommodation is charged and is payable on the first day. This deposit will be refunded provided that no damage has been caused. Any damage caused by a student to homestay or residential property will be charged to the student or students responsible and the school reserves the right to recover the cost for exceptional cleaning.

Any special dietary requirements, such as gluten free, vegan or dairy free diets, will be subject to a supplement of €25 per week for host family accommodation.

Accommodation arrivals should be on Sundays (Saturday arrivals will be also accommodated where possible) and we recommend that you check with our Bookings team before confirming flight arrangements. Prepaid host family accommodation fees can be refunded in full (less the €80 administration fee) if at least 14 days cancellation notice is given. For residential accommodation with an external provider, different terms may apply. During July and August students aged 16 and 17 will be accommodated in twin rooms.

For groups, participant details (including sharing preferences, diet/allergy notes and special requests) should be submitted as early as possible to facilitate timely placement in host families but must be received at least 6 weeks before the group arrival date. Host family placement details will be sent 2 weeks before the arrival date assuming the full payment has been received in our account. Accommodation change requests will be considered where possible but must be received at least 7 days before the group arrival date.

#### 9. Airport Transfers

Transfer details should be sent to us at least seven days prior to the arrival of the student. For students booking an airport transfer we ask for the flight number, arrival time and student's mobile number. Unless accompanied by an adult, students under 18 must book and pay for transfers on arrival and departure. Missed transfers are non-refundable.

#### 10. Discipline

If students' behaviour or conduct is unsatisfactory, they will be subject to the School's disciplinary procedures. A serious breach of conduct may result in expulsion. In the event of an expulsion, fees are not refunded. Additional charges for flights and other costs will not be covered by the school and are the responsibility of the student or, in the case of underage students, their parents/guardians.

#### 11. Insurance – Ireland

**All students are required to have comprehensive travel, medical and personal insurance, to be provided to the school before arrival. This should include medical cover for Covid-19 and appropriate cover for eventualities arising as a result of Covid-19. Any additional costs incurred due to Covid-19, such as extended stays, are the responsibility of the student or parent/guardian.**

Students travelling from EU countries should bring their European Health Insurance Card with them. This only entitles students to emergency hospital care and attendance at certain doctors. Please note that this will not cover elective procedures or dental visits. To comply with immigration guidelines, all non-EU students are required to have medical insurance valid for their entire stay in Ireland.

We can organise medical insurance for non-EU students at a cost of €120 (fee is valid at time of printing but may be subject to change; policies are non-refundable once they have been issued). Students are not insured by the school or by the family, against accidents, illness, theft or loss of personal effects, and the school accepts no responsibility in the event of such occurrences. We will automatically add our medical insurance policy to non-EU Academic Year Bookings in order to facilitate opening a bank account in Ireland - our policy can be used as proof of address which is a requirement of opening a bank account.

### **Vaccinations**

The Health Service Executive of Ireland advises all students to ensure they have received two doses of MMR (measles, mumps and rubella) vaccine and a Covid-19 vaccination prior to attendance. Students aged 23 years or younger should also ensure that they have received a MenC vaccine.

### **12. Insurance – UK**

Students must arrange appropriate medical, travel and personal insurance. Students are not insured by the school or by the family/residence, against accidents, illness, theft or loss of personal effects, and the school accepts no responsibility in the event of such occurrences.

### **13. Publicity Materials**

Permission is given for the use of student comments or testimonials and photographs/images of students in the official promotional material for the Emerald Cultural Institute by the student or their parents or legal guardian with acceptance of these terms and conditions, unless otherwise specified at the time of booking.

### **14. Junior Students**

For all junior students, parents/guardians must sign and agree to accept the school rules and Terms & Conditions prior to receiving the booking confirmation. For all students under the age of 18, parents/guardians must complete and sign our consent form and return it to the Institute together with the enrolment form.

### **15. Legal Notice**

The Emerald Cultural Institute reserves the right to change the prices and the details of its services, including courses, facilities/centres and course dates where circumstances beyond the Institute's/company's control necessitate such changes or where the number of enrolments is not enough to operate a course viably. The right is also reserved to decline any person at any time without liability.

The Emerald Cultural Institute gives notice that all arrangements for transport, activities or for accommodation are made by the Emerald Cultural Institute as an agent upon the express condition that they shall not be liable for any injury, damage, loss, accident, delay or irregularity which may be occasioned either by reason of any defect in any vehicle or through the acts of default of any company or persons engaged in conveying the passenger, or in carrying out the arrangements of the programmes, or otherwise in connection therewith of any family member. No responsibility is accepted for losses or additional expenses due to delays or changes in air, sea, rail, bus or other services, sickness, weather, war, quarantine, strikes, or other liability. The contents of Emerald Cultural Institute's promotional brochures are intended for information purposes only and do not constitute a contract between the Institute and any student or third party. The Institute reserves the right to make changes which may effect courses, curriculum of courses, programmes or any other content announced in the publications, without prior notice.

The Institute reserves the right to close the school on certain days in the case of status red weather emergencies and/or if directed to do so by the Department of Education. Classes missed in this instance are non-refundable.





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