

PRICE LIST 2012

EXPERIENCE EMERALD

Emerald Cultural Institute – Prices 2012

(Prices valid from 3rd January to 21st December 2012)

GENERAL COURSES	CODE	2 Weeks	3 Weeks	4 Weeks	12 Weeks	
INTENSIVE COURSE (20 Hours Group Tuition)	GEN1 extra week	€460 -	€690 -	€920 €210	€2,360 €194	Example: Price for GEN1 Course 14 weeks Price for 12 weeks €2,360 extra weeks €194 x 2 €388 Total €2,748
COMBINED COURSE (20 Hours Group + 5 Individual)	GEN2 extra week	€940 -	€1,410 -	€1,880 €445	€5,200 €429	
INDIVIDUAL TUITION	GEN3	€55 per hour				
INTENSIVE PLUS (26 Hours Group Tuition)	GEN4 extra week	€586 -	€879 -	€1,172 €268	€3,064 €252	A minimum language level of pre-intermediate is required for GEN4.
EXAMINATION COURSE (20+ Hours Group Tuition)	GEN5 extra week	- -	- -	€920 €210	€2,360 €194	GEN5 is subject to Entrance Test Exam Fee NOT included for GEN5.
INTENSIVE PLUS EXAMINATION (26 Hours Group Tuition)	GEN6 extra week	€640 -	€960 -	€1,280 €295	€3,400 €279	A minimum language level of good intermediate is required for GEN6 (exam fee NOT included).
INTENSIVE PLUS BUSINESS (26 Hours Group Tuition)	GEN7 extra week	€640 -	€960 -	€1,280 €295	€3,400 €279	A minimum language level of good intermediate is required for GEN7.
INTENSIVE PLUS ACADEMIC (26 Hours Group Tuition)	GEN8 extra week	€640 -	€960 -	€1,280 €295	€3,400 €279	A minimum language level of good intermediate is required for GEN8.

ACADEMIC YEAR	CODE	25 Weeks	36 Weeks	48 Weeks	
ACADEMIC YEAR PROGRAMME 1 (20 Hours Group Tuition)	AYP1 extra week	€4,506 €178	€6,344 €174	€8,288 €170	Can include courses GEN1 and GEN5 (subject to entrance test for GEN5, exam fee not included).
ACADEMIC YEAR PROGRAMME 2 (26 Hours Group Tuition)	AYP2 extra week	€5,927 €235	€8,380 €227	€10,756 €221	Can include courses GEN4, GEN6, GEN7 and GEN8 (subject to minimum levels/ exam fee not included).
ACADEMIC YEAR PROGRAMME 3 (Average 23 Hours Group Tuition)	AYP3 extra week	€5,216 €206.50	€7,362 €200.50	€9,522 €195.50	Combination of 50% AYP1 and 50% AYP2.

Non-EU students booking an academic year programme must register for a recognised English examination.

Course Registration Fee (payable on all course bookings) €68 per student

AIRPORT TRANSFERS		
	Airport Transfer	€70 per trip
	Shared Airport Transfer (each way)	€40 per student

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SPECIALISED COURSES	CODE	DESCRIPTION	Per Week
PERSONAL INTENSIVE COURSE	SPC1	30 Hours Individual Tuition	€1,470
ENGLISH FOR EXECUTIVES & PROFESSIONALS	SPC2	25 Hours Small Group Tuition	€1,175
INTENSIVE COMBINED COURSE	SPC3	20 Hours Group + 10 Hours Individual	€715
TRAINING THROUGH ENGLISH	SPC4	<i>Contact the Institute for more details</i>	
TEACHERS COURSES	CODE	DESCRIPTION	2 Weeks
PRIMARY TEACHERS COURSE	SPC5	50 Hours Specialised Programme over 2 weeks	€940
SECONDARY TEACHERS COURSE	SPC6		
CAMBRIDGE TKT:CLIL COURSE	SPC7		
E-LEARNING & E-TEACHING COURSE	SPC8		

GENERAL AND SPECIALISED COURSE PRICES INCLUDE THE FOLLOWING:

- Tuition (60 minutes per lesson)
- Welcome Kit with guides and maps
- Lab & Internet (in Palmerston)
- Text Books NOT included (add €30 max per book)
- Diploma on completion of course
- Teaching materials
- Social Programme

FAMILY ACCOMMODATION	Family Half Board Extra nights in Family	€175 per week €25 per night
Family Accommodation Price Includes:	Bed, Breakfast, Evening Meal and Lunch at weekends	
Family Accommodation Supplements:	Hot Lunch Voucher in school canteen (Monday to Friday) Executive Host Family Family Accommodation during Christmas (2 weeks)	+ €45 per week + €50 per week + €45 per week

STUDENT RESIDENCES		
St. Raphaela's Residence Available September to June	Self-Catering: Single Room Self-Catering: Twin Room	€195 per week €155 per week
Summer University Residence Available July and August	Self-Catering: Single Room Full Board Supplement	€217 per week + €154 per week
Hotel and Guesthouse Accommodation also available. Contact the Institute for prices and availability.		

Administration Fee (payable on all types of accommodation) €63 per student

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JUNIOR SUMMER PROGRAMMES DUBLIN	CODE	2 Weeks	3 Weeks	4 Weeks	Extra Weeks
MULTI-ACTIVITY COURSE (15 Hours Group Tuition + Activity Programme)	SUM 1	€1,308	€1,922	€2,496	€574
AC MILAN JUNIOR CAMP (15 Hours Group Tuition + Football Programme)	SUM 2	€1,848	-	€3,616	-
ENGLISH + TENNIS ENGLISH + HORSE RIDING ENGLISH + GOLF	SUM 3 SUM 4 SUM 5	€1,988	-	€3,896	-

THE PRICES FOR THE JUNIOR SUMMER PROGRAMMES INCLUDE THE FOLLOWING:

- Tuition (60 minutes per lesson)
 - Use of Textbooks and teaching materials
 - Diploma on completion of course
 - Welcome Kit with guides and maps
 - (Football Kit for AC Milan Junior Camp)
 - (Football or Sports Training for AC Milan or Sports Camps)
 - Family Accommodation with full board
 - Full programme of extra-curricular activities (Monday to Friday)
 - One Full-Day Excursion every week
 - Transport Costs to and from School (if not walking distance) and to and from ECI Activities
 - Registration and Administration Fees
- N.B. For price without accommodation deduct €190 per week.

SUPPLEMENTS

Extra Full Day Excursions (includes transport, guide + entrance fees)
Weekend Trip (as above + includes half board accommodation)
Weekend Trip to Aran Islands (as above + includes boat trip)
Hot Lunch Voucher in school canteen (Monday to Friday)

+ €40 per trip
+ €135 per trip
+ €150 per trip
+ €45 per week

Residential Accommodation Supplement:
St. Raphaela's Residence
University Residence

+ €150 per week
+ €181 per week

AIRPORT TRANSFERS

(return transfer required for juniors)

Airport Transfer
Shared Airport Transfer (each way)

€70 per trip
€40 per student



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JUNIOR SUMMER PROGRAMMES SLIGO	CODE	2 Weeks	3 Weeks	4 Weeks	Extra Weeks
SLIGO MULTI-ACTIVITY COURSE (15 Hours Group Tuition + Activity Programme)	SLI 1	€1,596	€2,354	€3,072	€698

Prices include Tuition, Residential Accommodation with Full Board, Full Activity Programme and Excursions. Airport Transfers to Sligo NOT included. Contact the Institute for Transfer Information.

JUNIOR SUMMER PROGRAMMES NEW YORK	See EMERALD INSTITUTE NEW YORK Price List
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JUNIOR DATES	DUBLIN	Junior Programme Multi-Activity Course available from June 25th to August 10th 2012. AC Milan and Sports Camps available from July 2nd to 13th and July 16th to 27th 2012. For Junior Summer Programmes in August contact the Institute for dates and availability. For Junior Winter Programmes contact the Institute for prices, dates and availability. For High School Academic Year Programmes contact the Institute directly. High School Programmes available in Washington D.C. also. Details available on request.
	SLIGO	Junior Programme Sligo Multi-Activity Course available in July 2012. Contact the Institute for the exact dates and availability.
	NEW YORK	Residential Programme available from June 10th to August 5th 2012. Homestay Programme available from July 1st to July 29th 2012.

GENERAL COURSES

ACADEMIC YEAR PROGRAMME

SPECIALISED COURSES

TEACHERS COURSES

FAMILY ACCOMMODATION

STUDENT RESIDENCES

JUNIOR SUMMER PROGRAMMES



Enrolment and Payment Conditions

1. Enrolling in a Course

To enrol for a course applicants should complete the enrolment form and send it to the Emerald Cultural Institute by post, fax or e-mail or book on line at www.eci.ie.

A registration fee of €68 is payable on all courses. A booking deposit of €150 must accompany all applications and must be sent either directly by bank draft to the institute, by credit card (Visa or MasterCard) or by inter-bank transfer to the Institute's bank account. Please add €10 for bank charges or €50 for a bank draft/Travellers' Cheque. All payments must be in Euro.

A copy of the bank receipt should be sent to the Institute with the enrolment form. Upon receipt of these documents the confirmation documents will be sent together with the full invoice. The deposit is non-refundable but is deductible from the total amount payable. The balance of fees due to the Institute should be paid at least two weeks in advance of the course start date. Accommodation details will be confirmed once we have received proof of full payment.

2. Paying for a Course

Payments can be made in a number of ways:

- By international bank draft in EURO (€) posted directly to the Institute.
- **By inter-bank transfer in EURO (€) to:**
Bank: AIB Bank
Address: 60, Clonskeagh Road, Dublin 14, Ireland.
Sort Code: 93-11-87
Account Name: Bluebeam Ltd.
Account Number: 00259102
IBAN: IE81AIBK93118700259102
Swiftcode: AIBKIE2D
- By Credit Card: MasterCard and Visa
- By Travellers' Cheques: Euro, Sterling or U.S. Dollar Travellers' Cheques

Additional bank charges incurred for both the sending and receiving banks will be passed on to you on arrival. A €50 fee will be applied to all payments by bank draft or Travellers' Cheques.

Terms and Conditions

1. Cancellation

Cancellation of Bookings Before arrival: For cancellations received at least fourteen days prior to the course commencement, fees will be refunded less the non-refundable deposit of €150. For cancellations received within 7-13 days of course commencement 50% of the course fees will be refunded. For cancellations of less than 7 days no refund is given.

Cancellation After Arrival: Once a student has commenced their course at the Institute they are obliged to complete their full course of study. The full course of study is defined as the initial enrolment period. No refund will be given for course fees if a student withdraws from the course before the completion of the full course of study.

If a student wishes to change the course they are attending it may be possible to change to an alternative course or programme of the same value, depending on availability. Students cannot change from group tuition to individual tuition. No refunds can be given for course changes including changes to a less intensive course.

Students who have obtained an extension to their visa as a result of a course extension cannot cancel that extension and will not be entitled to any refund.

2. Visa and Immigration Guidelines

Students requiring a Visa to study in Ireland should contact the nearest Irish embassy for detailed information and allow at least two months to process Visa applications. We can assist with the application procedures for the Visa when required. All fees must be paid in advance and an invitation letter with details of the transfer will only be issued once the funds have been received in full by bank transfer. If original copies of documents are required from ECI they can be sent by mail free of charge or by courier for a fee of €55. Students who experience delays in having their visa issued can postpone their course.

Visa Refusals: We will refund all prepaid money minus €150 for administration costs, on all visa refusals. Written proof of the visa refusal from the Embassy is required.

Immigration Procedures: All non-EU students attending a course of more than 12 weeks (90 days) duration are required to register with the Immigration Bureau. A fee of €150 is payable to the Immigration Bureau by students on their initial registration and students will also be charged €150 for any extension of their immigration period. (The registration fee quoted is €150 at time of printing, but it may be subject to change in 2012).

Immigration guidelines also require that students booking an Academic Year Programme must register for a recognised English Examination, a deposit for which is payable to the school at the time of enrolment. Students must be able to provide proof that they have registered for one of the recognised examinations and schools must be able to provide copies of the registration documentation to the relevant authorities on request.

Attendance: Attendance is compulsory for students and in the event that students here on a study visa do not attend their courses, the school is obliged to report this to the Immigration authorities. Teachers keep a daily attendance record for each student. The National Immigration bureau requires a minimum attendance of 85%. Holidays taken with the permission of the Institute, or absence due to illness and certified by a doctor do not affect an attendance record.

3. Holidays for long-term students

Students are entitled to take 2 weeks' holiday during a 24-week course, 3 weeks' holiday during a 36-week course and 4 weeks during a 48-week course. Holidays must be booked at least two weeks in advance. Holidays cannot be taken in the middle of the week. An administration fee will be charged for each change of holiday dates. Full homestay fees will be charged if the student wants to keep their room in the family. There is a fee of €85 per week to store luggage in the host family.

4. Postponement of Courses

If you cannot attend your course, you may postpone it. All postponements must be made in writing at least seven days prior to the course start date. You have three months in which to inform the Emerald Cultural Institute of your new dates and pay the re-arrangement fee of €65. The Emerald Cultural Institute will hold all fees already received for the three-month period. A course may only be re-arranged once.

5. Public Holidays

In the case of public holidays, which occur on a Monday, students may begin their course on the Tuesday of that week. Public holidays are non-refundable. Our General Courses are available year-round (including the summer months). Classes are held Monday – Friday.

The Institute will be closed for the following public holidays in 2012: January 2nd, March 19th, April 9th, May 7th, June 4th, August 6th, October 29th and from; December 17th 2011 to January 2nd 2012 inclusive. December 22nd 2012 to January 6th 2013 inclusive.

6. Beginners

Complete beginners can only start their course on the following dates in 2012: January 9th, March 5th, April 2nd, June 5th, July 4th, August 7th, September 3rd, November 5th. Please note that students who test at complete beginners' level outside the above dates will not be permitted to join a group course but can book private tuition at an additional cost.

7. Accommodation

Prices for accommodation are quoted per week, 7 nights. Refunds will not be given for early departure. Extra nights in host family and residence are possible subject to availability and an additional charge. Accommodation details will only be sent once all fees have been paid in full. Students wishing to extend their accommodation should check availability well in advance of completion of their initial stay. Students who wish to extend their accommodation but require a change of host family must pay a deposit of €60. This deposit is non-refundable but will be deducted from the first week's accommodation fee.

A deposit for residential accommodation is charged and is payable on the first day. This deposit will be refunded provided that no damage has been caused. Any damage caused by a student to homestay or residential property will be charged to the student or students responsible and the school reserves the right to recover the cost for exceptional cleaning.

8. Airport Transfers

Transfer details should be sent to us at least seven days prior to the arrival of the student. For students booking an airport transfer we ask for the flight number and arrival time. Unless accompanied by an adult, students under 18 must book and pay for transfers on arrival and departure. Missed transfers are non-refundable.

9. Discipline

If students' behaviour or conduct is unsatisfactory, they will be subject to the School's disciplinary procedures. A serious breach of conduct may result in expulsion. In the event of an expulsion fees are not refunded. Additional charges for flights and other costs will not be covered by the school and are the responsibility of the student or, in the case of underage students, their parents/guardian.

10. Insurance

Students should arrange appropriate medical, travel and personal insurance. Students travelling from EU countries should bring their European Health Insurance Card with them. This only entitles students to emergency hospital care and attendance at certain doctors. Please note that this will not cover elective procedures or dental visits. To comply with immigration guidelines, all non-EU students are required to have medical insurance valid for their entire stay in Ireland. We can organise medical insurance for non-EU students at a cost of €110 per year. Students are not insured by the school or by the family, against accidents, illness, theft or loss of personal effects, and the school accepts no responsibility in the event of such occurrences.

11. Publicity Materials

Permission is given for the use of student comments or testimonials and photographs/images of students in the official promotional material for the Emerald Cultural Institute by the student or their parents or legal guardian with acceptance of these terms and conditions.

12. Legal Notice

The Emerald Cultural Institute reserves the right to change the details of its services, including courses, facilities and course dates where circumstances beyond the Institute's/company's control necessitate such changes or where the number of enrolments is not enough to operate a course viably. The right is also reserved to decline any person at any time without liability.

The Emerald Cultural Institute gives notice that all arrangements for transport, activities or for accommodation are made by the Emerald Cultural Institute as an agent upon the express condition that they shall not be liable for any injury, damage, loss, accident, delay or irregularity which may be occasioned either by reason of any defect in any vehicle or through the acts of default of any company or persons engaged in conveying the passenger, or in carrying out the arrangements of the programmes, or otherwise in connection therewith or of any family member. No responsibility is accepted for losses or additional expenses due to delays or changes in air, sea, rail, bus or other services, sickness, weather, war, quarantine, strikes, or other liability.

The Emerald Cultural Institute is a school recognised by the Irish Department of Education and Skills for the Teaching of English as a Foreign Language.

Emerald Institute is certified by the New York State Education Department.

Central Bookings Office: Emerald Cultural Institute, 10 Palmerston Park, Rathgar, Dublin 6, Ireland. **t** +353 1 4973361 **f** +353 1 4975008 **e** emerald@eci.ie

Dublin

Emerald Cultural Institute
10 Palmerston Park
Rathgar, Dublin 6, Ireland
e emerald@eci.ie
www.eci.ie

New York

40 Exchange Place,
Suite 700,
New York, NY 10005
e emerald@eci.ie
www.eci.ie

Taipei

Taiwan Representative Office
No.236, Dade Rd.
Sanxia Dist.
New Taipei City 23741
Taiwan (R.O.C.)
e caryu.emerald@gmail.com

